

Date: 1st February, 2021

Request for Proposal

Praja is a nonpartisan organization working towards enabling accountable governance in Delhi and Mumbai. Praja conducts Data driven research and provides information on civic issues to citizens, media, and government administration and works with elected representatives to identify and address inefficiencies in their work processes, bridge the information gaps, and aid them in taking corrective measures. To know more about our work and goals, please visit www.praja.org.

We are inviting proposals for printing of our thematic White Papers on an annual contract for the period of January 21 to December 21.

Scope of Service

- Printing of 300 White Paper each consisting of 70 pages on an average(A4 Size).
- Each White paper shall consist of Black and White Printouts on Alabaster Paper (100gsm) and Color Printouts on Alabaster Paper (100gsm)
- Each White paper to be bound/ punched and filed in a Spiral binding
- White paper Printing Job shall be provided one day / half day prior to the event and the duly printed and filed white paper are to be delivered at Delhi Praja Office on or before the morning of every day.

Please send the quotation on your letterhead mentioning the specifications of service and charges (per page printing cost and rate of per spiral binding) including taxes as applicable, via email or in a sealed envelope by 10th February 2021. For any queries kindly contact Ms. Pallavi Kakaji or Ms. Ashwini Agavne (022-6666 1442). You can also email us at pallavi@praja.org or ashwini@praja.org