

Research Internship, Praja Foundation

Urban Governance

The Role

To assist the Program Manager, TUG in the study on urban governance research and development of Urban Governance Index 2.0 (UGI). The research intern will be involved in the project for research and study of the State Municipal Acts, municipal corporation website, data entry, report writing, creating presentations. The research interns will also be involved in field visit for the study. The internship will be based in Mumbai in a hybrid mode. The intern may also be required to travel for the study.

Key Responsibilities

- Study of State Municipal Corporation Acts.
- Assist the program manager in data entry and research.
- Assist the team in coordinating the visit for the study.
- Create concept note, ground study and presentation for the study or consultation

Additional Skills

- Understand and have knowledge about governance of Municipal Corporation
- Good computer skills: Microsoft Word/Excel/ PowerPoint and Internet/social media
- Good communication skills (written and oral) in English and Hindi
- Self-motivated with a strong sense of commitment to work under minimal supervision
- Ability to work in a team as well as personally
- Ability to work in a deadline driven and dynamic environment
- Multi-tasker with attention to details

Other requirements

- Should have laptop/desktop to work on
- Offline applicants (Mumbai Based) will be appreciated

Educational Qualifications

- Undergoing graduation or post-graduation, preferably, in Urban Studies.

Duration: 4 months (16th August 2022 to 15th December 2022)

Number of interns: 2

Time required: 25 hours per week

Perks: Intern certificate, opportunity to work on live project related to urban governance

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Research Internship, Praja Foundation

Status of Crime in Mumbai and Delhi

The Role

To assist the Program Coordinator, Dialogue in the research study on Crime data in Mumbai and Delhi. Also actively assist and coordinate with the team on the study of session court cases. The research intern will be involved in the project for field visits, data processing, report writing, and creating presentations. The research interns will be involved in the compilation of documents relevant to the launch of Praja annual reports on crime in these cities.

Key Responsibilities

- Study the various proformas included in the Crime in India (CII) report, NCRB.
- Field visits to meet various stakeholders involved in maintaining law and order.
- Study and create briefs on various Session Court cases for Praja's Lifecycle of cases study.
- Coordinate with volunteers in data acquired and track status regularly.
- Data processing and management of crime data.
- Assist the program coordinator in report writing and presentation.

Additional Skills

- Basic understanding of the governance of Municipal Corporation.
- Keen interest, good understanding, and good analytic skills on law and order in Mumbai and Delhi.
- Good computer skills: Microsoft Word/Excel/ PowerPoint and Internet/social media.
- Good communication skills (written and oral) in English and Marathi.
- Self-motivated with a strong sense of commitment to work under minimal supervision.
- Ability to work in and manage a team.
- Ability to work in a deadline-driven and dynamic environment.
- Multi-tasker with attention to details

Other requirements

- Should have laptop/desktop to work on
- Offline applicants (Mumbai Based) will be appreciated

Educational Qualifications

- Undergoing graduation or post-graduation, preferably, in Public Policy, Law.

Duration: 4 months (16th August 2022 to 15th December 2022)

Number of interns: 2

Time required: 25 hours per week

Perks: Intern certificate, opportunity to work on live project related to urban governance

Click here to apply : <https://bit.ly/3zwbrpU>